



St. Albert Community Information and Volunteer Centre
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Phone: 780-459-6666 Fax: 780-460-1365
Email: answers@stalbertcivc.com

**AGENCY DATABASE
INFORMATION FORM**

Please provide the following information and mail or FAX completed form to CIVC.

AGENCY NAME:

ADDRESS:

CITY:

POSTAL CODE:

TELEPHONE:

FAX:

EMAIL / WEBSITE:

EXECUTIVE DIRECTOR:

PHONE:

VOLUNTEER PROGRAM CO-ORDINATOR:

PHONE:

OTHER CONTACT PERSON:

PHONE:

POSITION:

DESCRIBE YOUR PROGRAMS/SERVICES:

DESCRIBE YOUR CLIENTS:

LIST ALL THE JOBS VOLUNTEERS PERFORM IN YOUR AGENCY:

Use reverse, or attach additional sheets if required